

**Minutes of the Regular Monthly Meeting
Of the Board of Directors of
Brazoria County Drainage District # 5
May 3, 2021**

Members Present: Lee Walden, P.E., President
Kerry L. Osburn, Vice President
Brandon Middleton, Sectary/ Treasurer

Board Officials Present: Melinda Bahr, Director of Admin. Services
Adam Eversole, Field Foreman
Jarred Aden, District Engineer

Others Present Hannah Ritchey

*****Minutes were taken from CD disk *****

1. Call to Order, Invocation and Pledge of Allegiance

Commissioner Walden called the meeting to order at 3:00 P.M. A quorum was present.
Commissioner Walden led the Pledge of Allegiance.

2. Recognition of Guest- Public Forum Comments

3. Approval of Minutes

A. Regular Monthly Meeting/ Aril 5, 2021

- Commissioner Middleton moved to approve the minutes for April 5, 2021 regular monthly meeting as presented to the board.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

4. Reports

A. Robert Vincent Jr., Superintendent

- Mr. Vincent stated TML Insurance has accepted all of the improvements to secure the District's equipment and yard. The District's deductible will be \$10,000.00 for the next five years.
- The Annexation of the Leedy Estates did not pass in the May Election.

B. Melinda Bahr, Director of Admin. Services

- No report.

C. Adam Eversole, Field Forman

- Mr. Eversole stated the men are back in the field working, Mr. Moody is spraying chemicals on the ditch banks, Culverts have been installed in Wade Novack, Joy Ranch, removed pipe in Brunner Ditch.

D. Jarrod Aden, District Engineer

- No Report.

E. Board Officials

1. Commissioner Osburn

- Commissioner Osburn stated the clearing in Meridiana looks good.

2. Commissioner Middleton

- No Report.

3. Commissioner Walden

- No Report.

5. Drainage Plans under review

Jarrod Aden P.E., CFM

- A. Meridiana 28 B B210002/Variance / Requesting approval of plans while obtaining pipeline company no objections.
 - Commissioner Middleton moved to approve the plans while obtaining pipeline company no objections.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- B. Meridiana Cumulus Phase III B210003/ Variance/ Requesting approval of plans while obtaining pipeline company no objections
 - Commissioner Middleton moved to approve the plans while obtaining pipeline company no objections.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- C. Meridiana 28 B B210002/ Drainage Plan/ Final
 - Commissioner Middleton moved to approve the Meridiana 28B final drainage plans
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- D. Meridiana Cumulus Phase III B210003/Drainage Plan/ Final
 - Commissioner Middleton moved to approve the Meridiana Cumulus Phase III final drainage plans.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- E. Meridiana Pursley Phase IV B210004/ Variance/ Requesting approval of plans while obtaining pipeline company, no objections.
 - Commissioner Middleton moved to approve the plans while obtaining pipeline company no objections.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- F. Meridiana Pursley Phase IV B210004/ Drainage Plan/ Final
 - Commissioner Middleton moved to approve the Meridiana Pursley Phase IV final drainage plans.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- G. Meridiana 31A B210001/ Variance/ Requesting approval of plat while obtaining Gulf Coast Water Authority no objection.
 - Commissioner Middleton moved to approve the plans while obtaining pipeline company no objections.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- H. Meridiana 31A B210001/ Plat and Plan/ Final
 - Commissioner Middleton moved to approve the Meridiana 31A final Plat and drainage plans.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- I. Meridiana 39A B190005/ Plat/ Final

- Commissioner Middleton moved to approve the Meridiana 39A final plat.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- K. Pradera Oaks One Street Dedication B210012/ Plat/ Final
 - Commissioner Middleton moved to approve the Pradera Oaks One Street Dedication final plat.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- L. Meridiana 25A/ B210020/ Letter of No Objection
 - No action taken.,
- M. Meridiana Pond Z1 B210018/ Letter of No Objection
 - No action taken.,
- N. Meridiana Pond W B210017/ Letter of No Objection
 - No action taken.,
- O. BCMUD 57 Lift Station 1 B210016/ Letter of No Objection
 - No action taken.,
- P. Meridiana Commercial Reserve No. 2/ Variance/ Requesting a reduced easement from 150 feet to 110 feet.
 - Move to next months meeting.

5. New Business

- A. **Discussion, Consideration & Possible Action** – Approval of Policy for storing equipment in the field.
 - Commissioner Middleton approved the policy for storing equipment in the field.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- B. **Discussion, Consideration & Possible Action** – Approval of updated Job Descriptions.
 - Commissioner Middleton approved the updated job discriptoins.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- C. **Discussion, Consideration & Possible Action** – Award Bid for Storage Building.
 - Commissioner Middleton approved awarding the bid for the sale of the storage building to Mr. Eversole.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

7. General Business

- A. Payment of Vouchers for April 2021.
 - Commissioner Middleton moved to approve the vouchers for April 2021.
 - Commissioner Osburn seconded the motion, with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

8. Executive Session: Reconvene in executive session as authorized by the Texas Open

Meeting Act, Texas Environment Code, Chapter 55, specifically including Sections 551.071, 551.072, 551.074, and 551.076, as appropriate:

- A. Personal Matters/ New Office Clerk position.
- B. Hogan property.

Reconvene in Regular Session; Action on matters discussed in executive Session.

- No Action was taken.

9. **Adjournment**

- Commissioner Walden adjourned the meeting at 4:50 pm.

Approved:

Lee Walden/ President

Witnessed:

Brandon Middleton/ Secretary-Treasurer