

**Minutes of the Regular Monthly Meeting
Of the Board of Directors of
Brazoria County Drainage District # 5
April 4, 2021**

Members Present: Lee Walden, P.E., President
Kerry L. Osburn, Vice President
Brandon Middleton, Sectary/ Treasurer

Board Officials Present: Melinda Bahr, Director of Admin. Services
Adam Eversole, Field Foreman
Jarred Aden, District Engineer
Joe Patterson, District Attorney

Others Present Hannah Ritchey, Tyler Broom, Randall Lisken and Craig Kaspar

*****Minutes were taken from CD disk *****

1. Call to Order, Invocation and Pledge of Allegiance

Commissioner Walden called the meeting to order at 3:00 P.M. A quorum was present.
Commissioner Walden led the Pledge of Allegiance.

2. Recognition of Guest- Public Forum Comments

3. Approval of Minutes

A. Regular Monthly Meeting/ March 1, 2021

- Commissioner Middleton moved to approve the minutes for March 1, 2021 regular monthly meeting as presented to the board.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

B. Special Call Meeting/ March 29, 2021

- Commissioner Middleton moved to approve the minutes for March 29, 2021 Special Call meeting as presented to the board.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

4. Reports

A. Robert Vincent Jr., Superintendent

- Mr. Vincent stated the security perimeter fence will be installed this week. The City of Angleton's officer will come to give his opinion on the District's security. The large mulching head is working on Ditch 101-05-01.

B. Melinda Bahr, Director of Admin. Services

- No report.

C. Adam Eversole, Field Forman

- Mr. Eversole stated the men are back in the field working, Mr. Moody has started spraying chemicals on the ditch banks.

D. Jarrod Aden, District Engineer

- No Report.

E. Board Officials

1. Commissioner Osburn

- Commissioner Osburn asked if Mr. Vincent has talked to Mike.... Mr. Vincent stated he has talked to Mr. .

2. Commissioner Middleton
 - No Report.
3. Commissioner Walden
 - Commissioner Walden stated the meeting with Mrs. Shine went well and Mr. McGuire with TxDot has given permission to clear the District ditches in the middle of the Highways. The District will maintain the agreement with TxDot to complete the work in the Highway right of ways on a yearly basis.

5. Drainage Plans under review

Jarrold Aden P.E., CFM

- A. Pradera Oaks Section 10 B200069/ Drainage Plan/ Final
 - Commissioner Middleton made a motion to approve the Pradera Oaks Section 10 final drainage plan.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- B. Pradera Oaks Section 4 B200029/ Revised Drainage Plan/ Final
 - Commissioner Middleton made a motion to approve the Pradera Oaks Section 4 final revised drainage plan.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- C. Pradera Oaks Section 3 B200024/ Plat/ Final
 - Commissioner Middleton made a motion to approve the Pradera Oaks Section 3 final plat.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- D. Pradera Oaks Section 2 B200019/ Plat/ Final
 - Commissioner Middleton made a motion to approve the Pradera Oaks Section 2 final plat.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- E. Meridiana Cumulus Phase II B200061/ Drainage Plan/ Final
 - Commissioner Middleton made a motion to approve the Meridiana Cumulus Phase II final drainage plan.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- F. Meridiana Detention Pond U B200058/ Plat/ Final
 - Commissioner Middleton made a motion to approve the Meridiana Detention Pond U final plat.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- G. Meridiana Section 28A B200060/ Drainage Plan/ Final
 - Commissioner Middleton made a motion to approve the Meridiana Section 28A final drainage plan.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- H. Meridiana Section 33A B200062/ Drainage Plan/ Final
 - Commissioner Middleton made a motion to approve the Meridiana Section 33A final drainage plan.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

- I. Meridiana Section 39A B190005/ Drainage Plan/ Final
 - Commissioner Middleton made a motion to approve the Meridiana Section 39A final drainage plan.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- J. Meridiana Pursley Blvd Phase V B210013/ No objection letter.
 - Mr. Aden stated a letter of no objection has been written for Meridiana Pursley Blvd. Phase V.
- K. Meridiana Section 10A B210003/ No objection letter.
 - Mr. Aden stated a letter of no objection has been written for Meridiana Section 10A.
- L. Meridiana Detention Pond Y B210010/ No objection letter.
 - Mr. Aden stated a letter of no objection has been written for Meridiana Detention Pond Y.
- M. Meridiana Detention Pond V B210012/ No objection letter.
 - Mr. Aden stated a letter of no objection has been written for Meridiana Detention Pond V.
- N. Meridiana Inspiration Way Phase II B210011/ No objection letter.
 - Mr. Aden stated a letter of no objection has been written for Meridiana Inspiration Way Phase II.

6. New Business

- A. **Discussion, Consideration & Possible Action** – Frankie’s Sand Pit/ County Road 65.
 - No action taken.
- B. **Discussion, Consideration & Possible Action** – Mark One Generating Wastewater Permit/ Discharge into Austin Bayou, 6,840 gallons per hour, County Road 48, Rosharon, Texas.
 - Commissioner Middleton made a motion to allow Mark One Generating Wastewater discharge into Austin Bayou.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- C. **Discussion, Consideration & Possible Action** – Policies and Job Descriptions.
 - No action taken.
- D. **Discussion, Consideration & Possible Action** – Brunner Ditch.
 - Commissioner Walden asked Mr. Vincent and Mrs. Bahr to create a map of drainage easements widths needed on Brunner Ditch and create a excel file.

- E. **Discussion, Consideration & Possible Action** – Select representative for the City of Iowa Colony and ETJ Master Drainage Plan.
- Commissioner Middleton nominated Commissioner Walden as the District’s representative for the ETJ Master Drainage Plan steering committee.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- F. **Discussion, Consideration & Possible Action** – Drainage Easement from GR-M1, LTD 20-foot-wide parcel containing 0.8824 acres of additional land on Ditch # 100-00-00.
- Commissioner Middleton approved the drainage easement from GR-M1, LTD 20-foot-wide parcel containing 0.8824 acres of additional land on Ditch # 100-00-00.
 - Commissioner Osburn seconded with motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- G. **Discussion, Consideration & Possible Action** - To accept, approve and authorize the Budget amendments and Resolution 2021-01.
- Commissioner Middleton made a motion to approve the authorization of the Budget amendments and Resolution 2021-01.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- H. **Discussion, Consideration & Possible Action** – MSR International Variance request/ exception from HEC-RAS modeling to be performed.
- Commissioner Middleton made a motion to grant a variance to MSR International with exception from HEC-RAS modeling.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- I. **Discussion, Consideration & Possible Action** – Victor O. Schinnerer & Company/ Renewal of Windstorm Coverage.
- Commissioner Middleton approved the renewal of the Windstorm coverage with Victor O. Schinnerer & Company.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

7. **General Business**

- A. Payment of Vouchers for March 2021.
- Commissioner Middleton moved to approve the vouchers for March 2021.
 - Commissioner Osburn seconded the motion, with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

8. **Executive Session: Reconvene in executive session as authorized by the Texas Open Meeting Act**, Texas Environment Code, Chapter 55, specifically including Sections 551.071, 551.072, 551.074, and 551.076, as appropriate:

- A. Personal Matters/ New Office Clerk position.
- B. Hogan property.

Reconvene in Regular Session; Action on matters discussed in executive Session.

- A. Commissioner Walden stated Mrs. Bahr will update the Job description for the Office Clerk position. Mrs. Bahr will update the job description and pass it to the commissioners for approval, then advertise for the position on the website and in the newspaper. The position will be part time with an hourly pay of \$18.00 to \$25.00 per hour.
- B. Commissioner Walden asked Mr. Patterson to create a letter addressed to Mr. Hogan for access to his property to determine where the easement falls on his property.

9. **Adjournment**

- Commissioner Walden adjourned the meeting at 4:50 pm.

Approved:

Lee Walden/ President

Witnessed:

Brandon Middleton/ Secretary-Treasurer