

**Minutes of the Regular Monthly Meeting
Of the Board of Directors of
Brazoria County Drainage District # 5
March 1, 2021**

Members Present: Lee Walden, P.E., President
Kerry L. Osburn, Vice President
Brandon Middleton, Sectary/ Treasurer

Board Officials Present: Melinda Bahr, Director of Admin. Services
Adam Eversole, Field Foreman
Jarred Aden, District Engineer

Others Present Hannah Ritchey – EHRA, Keith Chan – EHRA, Daniel Gutierrez – EHRA,
Dinh Ho, Engineer City of Iowa Colony, Ron Cox, City of Iowa Colony.

*****Minutes were taken from CD disk *****

1. Call to Order, Invocation and Pledge of Allegiance

Commissioner Walden called the meeting to order at 3:00 P.M. A quorum was present.
Commissioner Walden led the Pledge of Allegiance.

2. Recognition of Guest- Public Forum Comments

3. Approval of Minutes

A. Regular Monthly Meeting/ February 1, 2021

- Commissioner Middleton moved to approve the minutes for February 1, 2021 regular monthly meeting as presented to the board.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

C. Special Call Meeting/ February 25, 2021

- Commissioner Middleton moved to approve the minutes for February 25, 2021 Special Call meeting as presented to the board.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

D. Special Call Meeting -2/ February 25, 2021

- Meeting Canceled.

4. Reports

A. Robert Vincent Jr., Superintendent

- Mr. Vincent stated the water lines in the office all had to be replaced from freeze damage, GPS's have been attached to the equipment and the GO fence has been set to report if the equipment leaves the yard, lighting company is coming this week to install the new lights and give a quote on the addition of the office electric, MRS Racing has asked for a pre-development meeting.

B. Melinda Bahr, Director of Admin. Services

- Mrs. Bahr stated the Corp of Engineers has asked the District to update the letter for Chocolate Bayou on the Feasibility Study. Commissioner Weldon has signed the updated letter and resubmitted.

C. Adam Eversole, Field Forman

- Mr. Eversole stated the men are working on the perimeter fence, the additions of the offices, the extra lights for yard, skidsteer bumper has been installed, Mr. Allen,

Mr. Garret, Mr. Frank have all had pipes installed. CR 64 and CR 65 need to be mulched; Brunner ditch banks has been reshaped.

D. Jarrod Aden, District Engineer

- No Report.

E. Board Officials

1. Commissioner Osburn

- Commissioner Osburn asked about the letters of permission from last month. Mrs. Bahr stated we have received 5 of the six from Ditch 304-00-00, received 6 of the 23 from Ditch 101-00-00.
- Commissioner Osburn stated Mr. Nanson is doing a good job on Brunner Ditch and asked about the fencing be placed in the District's right of way. Mrs. Bahr stated she has written letters to the property owners and mail a certified letter and sent one thru regular mail. The District will now have to turn it over to Mary Shine with the DA's office.
- Commissioner Osburn asked about the Law suite including GRM-1. Commissioner Osburn asked if the District could drop the lawsuit. Mrs. Bahr stated Mr. Patterson is working on getting the lawsuit settled with the State by being compensated for his time.

2. Commissioner Middleton

- Commissioner Middleton asked about the security lights. Mr. Vincent stated the electric company has ordered the parts and as soon as they come in; they will be here to install everything.

3. Commissioner Walden

- No report.

5. Drainage Plans under review

Jarrod Aden P.E., CFM

A. Pradera Oaks WWTP B190026/ Drainage Plan/ Final

- Commissioner Middleton moved to approve the final drainage plan for Pradera Oaks WWTP.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

B. Pradera Oaks Section 6 B200064/ Drainage Plan/ Final

- Commissioner Middleton moved to approve the final drainage plan for Pradera Oaks Section 6.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

C. Meridiana NE Village Center B200035/ Drainage Plan/ Final

- Commissioner Middleton moved to approve the final drainage plan for Meridiana NE Village Center.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

D. Meridiana Section 49 B200053/ Drainage Plan/ Final

- Commissioner Middleton moved to approve the final drainage plan for Meridiana Section 49.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

E. Meridiana Section 49 B200053/ Plat/ Final

- Commissioner Middleton moved to approve the final plat for Meridiana Section 49.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- F. Meridiana Section 48 B200052/ Drainage Plan/ Final
- Commissioner Middleton moved to approve the final drainage plan for Meridiana Section 48.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- G. Meridiana Section 48 B200052/ Plat/ Final
- Commissioner Middleton moved to approve the final plat for Meridiana Section 48.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- H. Meridiana Section 33A B200062/ Plat/ Final
- Commissioner Middleton moved to approve the final plat for Meridiana Section 33A.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- I. Meridiana Detention Reserve T B200055/ Plat/ Final
- Commissioner Middleton moved to approve the final plat for Meridiana Detention Reserve T.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- J. Meridiana Section 28A B200064/ Plat/ Final
- Commissioner Middleton moved to approve the final plat for Meridiana Section 28A.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- K. Meridiana Pursley Boulevard Phase III B200054/ Plat/ Final
- Commissioner Middleton moved to approve the final plat for Meridiana Pursley Boulevard Phase III.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- L. Meridiana Detention Phase 3 Pond U B200058/ Drainage Plan/ Final
- Commissioner Middleton moved to approve the final drainage plan for Meridiana Detention Phase 3 Pond U.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- M. Meridiana Cumulus Drive Phase II B 200061/ Plat / Final
- Commissioner Middleton moved to approve the final plat for Meridiana Cumulus Drive Phase II.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- N. Meridiana Pursley Boulevard Phase IV B210004/ Letter of No objection

- Mr. Aden stated a letter of no objection was written for Meridiana Pursley Boulevard Phase IV.

O. Meridiana Section 50 B 200068/ Letter of No Objection

- Mr. Aden stated a letter of no objection was written for Meridiana Section 50.

6. New Business

A. **Discussion, Consideration & Possible Action** – Pursley Boulevard Phase 3 B200053, Meridiana Detention Reserve T B200058, Meridiana Section 48 B200052, Meridiana Section 49 B200055 plats request for variance of requiring private easement holders to issue a letter of no objection.

- Commissioner Middleton made a motion to approve the variance of requiring private easement holders to issue a letter of no objection.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

B. **Discussion, Consideration & Possible Action** – Mark One Generating Wastewater Permit/ Discharge into Austin Bayou, County Road 48, Rosharon, Texas.

- Mr. Aden will find out how much of a discharge will be put into Austin Bayou. This will be placed on next month's agenda.

C. **Discussion, Consideration & Possible Action** – Request for financial assistance from the City of Iowa Colony's Master Drainage Plan grant.

- Mr. Cox and Mr. Ho explained to the Commissioners the use of the Master Drainage Plan would help the Drainage District. Mr. Cox stated that Brazoria County will put in \$50,000.00, The City of Iowa Colony will put in \$50,000.00, Brazoria Drainage District # 4 will put in \$25,000.00. Mr. Cox request \$25,000.00 for Drainage District # 5.
- After discussing the issue, Commissioner Middleton made a motion to help the City of Iowa Colony pay for the Master Drainage Plan grant of \$25,000.00 from 2021-2022 Budget.
- Commissioner Osburn seconded the motion with no further discussion, the motion passed with a vote of 3 ayes and 0 nays.

D. **Discussion, Consideration & Possible Action** – Policies and Job Descriptions.

- Commissioners discussed the changes to the personnel job descriptions. Mrs. Bahr will update the job descriptions and will place them on the April meeting agenda.

E. **Discussion, Consideration & Possible Action** – Brunner Ditch.

- Mr. Aden asked for a workshop to discuss the requested information from Commissioner Osburn on a cost of the taking Brunner Ditch down to Cottonwood Bayou.

F. **Discussion, Consideration & Possible Action** – To approve and authorized the Superintendent to lease either four (4) John Deere 6120M Cab Tractors and four (4) 2021 Schulte XH1500, or Three (3) John Deere 6120M Cab Tractors and Three (3) 2021 Schulte XH1500, or option to purchase three (3) John Deere 6120M Cab Tractors currently under lease maturing December 2021, or Lease Three (3) John Deere 6120M Cab Tractors and Three (3) 2021 Schulte XH1500 and purchase one (1) John Deere 6120M Cab Tractors currently under lease maturing December

2021.

- Commissioners discussed the options presented to them.
- Commissioner Middleton made a motion to Lease two new tractors, purchase two of the current leased tractors, lease four new Schulte mowers and trade in three Schulte mowers.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

7. **General Business**

A. Payment of Vouchers for February 2021.

- Commissioner Middleton moved to approve the vouchers for February 2021.
- Commissioner Osburn seconded the motion, with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

8. **Executive Session: Reconvene in executive session as authorized by the Texas Open**

Meeting Act, Texas Environment Code, Chapter 55, specifically including Sections 551.071, 551.072, 551.074, and 551.076, as appropriate:

A. Sand Pit/ County Road 6

B. Andy Hogan/ Easement/ stream, blocking flow of public drain way.

Reconvene in Regular Session; Action on matters discussed in executive Session.

A. Commissioner Walden stated an Office Assistant position will be created and to advertise to fill the position.

9. **Adjournment**

- Commissioner Walden adjourned the meeting at 6:30 pm.

Approved:

Lee Walden/ President

Witnessed:

Brandon Middleton/ Secretary-Treasurer