

**Minutes of the Regular Monthly Meeting  
Of the Board of Directors of  
Brazoria County Drainage District # 5  
February 1, 2021**

Members Present: Lee Walden, P.E., President  
Kerry L. Osburn, Vice President  
Brandon Middleton, Sectary/ Treasurer

Board Officials Present: Melinda Bahr, Director of Admin. Services  
Adam Eversole, Field Foreman  
Jarred Aden, District Engineer  
Joseph Patterson, District Attorney

Others Present Hannah Ritchey – EHRA, Lesley Eiermann – DDG civil, Amanda Keadle –  
Hammonds Construction, Gil Martenez – Schlumberger, Clint Hammond – Hammonds construction,  
Steve Shalden – Dannenbaum Engineering.

**\*\*\*Minutes were taken from CD disk \*\*\***

**1. Call to Order, Invocation and Pledge of Allegiance**

Commissioner Walden called the meeting to order at 3:00 P.M. A quorum was present.  
Commissioner Walden led the Pledge of Allegiance.

**2. Recognition of Guest- Public Forum Comments**

**3. Approval of Minutes**

A. Regular Monthly Meeting/ January 4, 2021

- Commissioner Middleton moved to approve the minutes for January 4, 2021 regular monthly meeting as presented to the board.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

B. Public Hearing/ January 18,2021

- Commissioner Middleton moved to approve the minutes for January 18, 2021 Public Hearing as presented to the board.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

C. Special Call Meeting/ January 18, 2021

- Commissioner Middleton moved to approve the minutes for January 18, 2021 Special Call meeting as presented to the board.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

D. Special Call Meeting/ January 22, 2021

- Commissioner Middleton moved to approve the minutes for January 22, 2021 Special Call meeting as presented to the board.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

**4. Reports**

A. Robert Vincent Jr., Superintendent

- Mr. Vincent stated he is getting bids for the security in the yard and the men have started on the remodeling of the offices.

B. Melinda Bahr, Director of Admin. Services

- Mrs. Bahr stated she has sent 23 second letter to property owners on Ditch 101-01-00, and 6 letters to the property owners on Ditch 304-00-00.
  - FEMA is putting all field inspections on hold due to Covid 19. Commissioner Osburn recommended calling State Representative Ed Thompson.
- C. Adam Eversole, Field Forman
- Mr. Eversole stated the heavy equipment men are working in the field, the rest of the men are working on the remodel of the office for a couple of days and then back in the field. He is gathering prices on pipe for the new security fence.
- D. Jarrod Aden, District Engineer
- Mr. Aden state the City of Houston has raised the detention increase of 7.5 feet per acre, will state April 2021.
- E. Board Officials
1. Commissioner Osburn
    - Mr. Osburn stated he would like to let the men know how good the yard looks, and the improvements on the yard security.
  2. Commissioner Middleton
    - No report.
  3. Commissioner Walden
    - No report.
5. **Drainage Plans under review**

**Jarrod Aden P.E., CFM**

- A. Meridiana 27 B200039/ Plan/ Final Approval.
  - Commissioner Middleton made a motion to accept the final plan for Meridiana Section 27.
  - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- B. Pradera Oakes – Ultimate-addendum B200039/ Plan/ Final Approval.
  - Commissioner Middleton made a motion to accept the final plan for Pradera Oaks – Ultimate - addendum.
  - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- C. Pradera Oaks Section One and Replat B190013/ Report/ Final Approval.
  - Commissioner Middleton made a motion to accept the final report for Pradera Oaks Section One and replat.
  - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- D. Pradera Oaks Detention Phase II B200066/ Plan/ Final Approval.
  - Commissioner Middleton made a motion to accept the final plan for Pradera Oaks – Ultimate - addendum.
  - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- E. Meridina Cumulus Phase III B 200003/ Letter of no objection.
  - Mr. Aden stated a letter of no objection was sent to the City of Manvel.
- F. Meridiana 31A B210001/ Letter of no objection.
  - Mr. Aden stated a letter of no objection was sent to the City of Manvel.
- G. Meridiana 28B B 200002/ Letter of no objection.
  - Mr. Aden stated a letter of no objection was sent to the City of Manvel.

- H. Schlumberger B200067/ Drainage Plan/ Final Approval.
  - Commissioner Middleton made a motion to accept the final drainage plan for Schlumberger.
  - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

**6. New Business**

- A. **Discussion, Consideration & Possible Action** – Approve and authorize the Secretary of the Board to sign the Election Contract with Brazoria County for the May 2021 Election, the Order of Election for May 1, 2021 for the Annexation of land with in Leddy Estates area.
  - Commissioner Middleton mad a motion to approve and authorize the Secretary of the Board to sign the Election Contract with Brazoria County for the May 2021 Election, the Order of Election for May 1, 2021 for the Annexation of land within Leddy Estates area.
  - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- B. **Discussion, Consideration & Possible Action** – Insurance Auto Auction request for variance to continue using 10’ maintenance berms when expanding the previously approved and constructed detention pond on site.
  - Commissioner Middleton mad a motion to approve Insurance Auto Auction request for variance to continue using 10’ maintenance berms when expanding the previously approved and constructed detention pond on site.
  - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.
- C. **Discussion, Consideration & Possible Action** – Schlumberger request for variance of less than 15-feet maintenance berms around detention pond to maximize the limited surface area and allowable depth.
  - Commissioner Middleton mad a motion to Schlumberger request for variance of 3:1 slope, Berm to be 6 to 10 feet and 5-inch free board In the detention pond.
  - Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

**7. General Business**

- A. Payment of Vouchers for January 2021.
  - Commissioner Middleton moved to approve the vouchers for January 2021.
  - Commissioner Osburn seconded the motion, with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

**8. Adjournment**

- Commissioner Walden adjourned the meeting at 4:48 pm.

Approved:



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Lee Walden/ President

Witnessed:

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Brandon Middleton/ Secretary-Treasurer