

**Minutes of the Regular Monthly Meeting
Of the Board of Directors of
Brazoria County Drainage District # 5
November 2, 2020**

Members Present: Lee Walden, P.E., President
Kerry L. Osburn, Vice President
Mark Roller, Sectary/ Treasurer

Board Officials Present: Robert Vincent Jr., Superintendent
Melinda Bahr, Director of Admin. Services
Adam Eversole, Field Foreman
Jarred Aden, District Engineer

Others Present: Andrea Hargrove, Lourel & Melody Johns, Brandon Middleton, John Wood,
Mitchell Mayard and Thomas Arnold- EHRA.

*****Minutes were taken from CD disk *****

1. Call to Order, Invocation and Pledge of Allegiance

Commissioner Walden called the meeting to order at 3:00 P.M. A quorum was present.
Commissioner Walden led the Pledge of Allegiance.

2. Recognition of Guest- Public Forum Comments

3. Approval of Minutes

A. Regular Monthly Meeting/ October 5, 2020

- Commissioner Roller move to approve the minutes for October 5, 2020 regular monthly meeting as presented to the board.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

4. Reports

A. Robert Vincent Jr., Superintendent

- Mr. Vincent stated four new security lights have been placed on the shop. Justin LeCompte has tested positive for Covide. He will stay at home for two weeks in quarantine. Meridiana Subdivision, Perdera Oaks subdivision are still working on projects. Serria Vista will start up again this month on projects.

B. Melinda Bahr, Director of Admin. Services

- Mrs. Bahr stated she has completed all the paperwork and turned in all copies of required forms to Tonya Edwards with FEMA. The final close out paperwork has been requested.

C. Adam Eversole, Field Forman

- Mr. Eversole stated the men are finishing work on Austin Bayou Mr. Garretts farmland.
- Mr. Eversole the men are working on the racetrack ditch, Big Ditch, 101-05-00.
- Mr. Eversole stated the mowing crew is on the 5th rotation of the District.

D. Jarrod Aden, District Engineer

- The County Engineering office stated it will be 5 to 6 months to have the rough draft of the new Criteria Manuel out for review.

E. Board Officials

1. Commissioner Osburn

- Mr. Osburn stated Austin Bayou looks great.

- Mr. Osburn asked about the letter the District received from the City of Iowa Colony. Mr. Aden stated the letter is a notice of intent for application from the Texas Water Development Board for a grant for a Master Drainage Plan.
2. Commissioner Roller
 - No report.
 3. Commissioner Walden
 - No report.

5. Drainage Plans under review

Jarrold Aden P.E., CFM

- A. Meridiana Section 27 B200039/Final/ Plat
 - Commissioner Roller moved to approve the final plat for Meridiana Section 27.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- B. Meridiana Pond Q Phase III B200032/ Final/ Plat
 - Commissioner Roller moved to approve the final plat for Meridiana Pond Q Phase III.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- C. Meridiana WWTP B200028/ Final/ Plat
 - Commissioner Roller moved to approve the final plat for Meridiana WWTP MUDD 56.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- D. Meridiana Northeast Village Center B200035/ Final/ Plat
 - Commissioner Roller moved to approve the final plat for Meridiana Northeast Village Center.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- E. Meridiana Basin T B200055/ Final/ Plan
 - Commissioner Roller moved to approve the final plan for Meridiana Basin T.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- F. Meridiana Section 30A B200003/ Variance/ 16" Water line, 4" Force Main, would Like to place the lines at 6 foot, not 12 feet. 15-inch sanitary sewer would like to place the line at 11 foot, not 12 feet.
 - Commissioner Roller moved to approve the Variance of 16" Water line, 4" Force Main, would Like to place the lines at 6 foot, not 12 feet. 15-inch sanitary sewer would like to place the line at 11 foot, not 12 feet.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- G. Sun Creek Estates 17815 Choctaw B200063/ Final/ Plan
 - Commissioner Roller moved to approve the final plan for Sun Creek Estates 17815 Choctaw.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- H. Lozano RV Park B200017/ Final/ Plan
 - Commissioner Roller moved to approve the final plan for Lozano RV Park with the final easement granted to the District.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.

- I. Suncreek Estates 17202 Cypress Hill B200056/ Final/ Plan
 - Commissioner Roller moved to approve the final plan for Suncreek Estates 17202 Cypress Hill.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- J. Suncreek Estates 903 West Point B200057/ Final/ Plan
 - Commissioner Roller moved to approve the final plan for Suncreek Estates 903 West Point.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- K. Meridiana Phase III B200059/Final/ Report
 - Commissioner Roller moved to approve the final report for Meridiana Phase III.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- L. Sierra Vista West Crystal Lagoons Mass Grading B200050/ Final/ Plan
 - Commissioner Roller moved to approve the final plan for Sierra Vista West Crystal Lagoons Mass Grading.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- M. Meridiana Pond Q Phase II B200032/ Final/ Plan
 - Commissioner Roller moved to approve the final plan for Meridiana Pond Q Phase II.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- N. Meridiana Section 28A B200060/ No Objection Letter
 - Mr. Aden stated a letter of no objections letter has been sent for Meridiana Section 28A.
- O. Meridiana 33A B200062/ No Objection Letter
 - Mr. Aden stated a letter of no objections letter has been sent for Meridiana 33A.
- P. Meridiana Cumulus Phase II B200061/ No Objection Letter
 - Mr. Aden stated a letter of no objections letter has been sent for Meridiana Cumulus Phase II.
- Q. Meridiana Detention Reserve U B200058/ No Objection Letter
 - Mr. Aden stated a letter of no objections letter has been sent for Meridiana Detention Reserve U.

6. New Business

- A. **Discussion, Consideration & Possible Action** –David and Andrea Hargrove/ Norris Road/ Ditch # 105-05-01.
 - Andrea Hargrove asked if the District could reroute the ditch beside her house, so it does not flow through Mr. Hogan’s property. Mr. Hogan has filled in the ditch on his property and the water now stands on Mrs. Hargrove’s property. They have alligator’s and snakes up on their land and have come up on their porch. The road is compromised by the standing water. Mrs. Hargrove has talked to Brazoria County DA’s office about Mr. Hogan filling in the ditch.
 - Commissioners responded they would look into re-routing the ditch, on the upper side of FM 1462 or along the canal to Ditch 311-00-00. Mr. Vincent will contact Mrs. Hargrove after reviewing the District’s options.
- B. **Discussion, Consideration & Possible Action** - Approve annual agreement with Brazoria County of Assistance for the Fiscal Year of 2021.
 - Commissioner Roller moved to approve the annual agreement with

Brazoria County of Assistance for the Fiscal Year of 2021.

- Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- C. **Discussion, Consideration & Possible Action** –Approve the Brazoria County Drainage District # 5 Purchasing Policies and Procurement Manual.
 - Commissioner moved to next months meeting, to have time to review the manual.
- D. **Discussion, Consideration & Possible Action** - Approve Pipeline Application for Brazoria County MUD No. 56/ 8-inch PVC water line.
 - Commissioner Roller moved to approve the Pipeline Application for Brazoria County MUD No. 56/ 8-inch PVC water line.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- E. **Discussion, Consideration & Possible Action**- Approve Pipeline Application for Brazoria County MUD No. 56/ 16-inch PVC water line, 4-inch PVC force main, 15-inch PVC sanitary sewer.
 - Commissioner Roller moved to approve the Pipeline Application for Brazoria County MUD No. 56/ 16-inch PVC water line, 4-inch PVC force main, 15-inch PVC sanitary sewer.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- F. **Discussion, Consideration & Possible Action** – Accept GR-M1, LTD Drainage Easement on Ditch # 101-01-00 2.389 acres.
 - Commissioner Roller moved to approve the GR-M1, LTD Drainage Easement on Ditch # 101-01-00 2.389 acres.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- G. **Discussion, Consideration & Possible Action** – Accept GR-M1, LTD Drainage Easement on Chocolate Bayou 2.262 acres.
 - Commissioner Roller moved to approve the GR-M1, LTD Drainage Easement on Chocolate Bayou 2.262 acres.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- H. **Discussion, Consideration & Possible Action** – Variance request from Sherman Estates/ Easement Width.
 - Commissioners discussed the need for a 150-foot easement on Chocolate Bayou on Mr. Sherman’s property. The Commissioner agreed to a 75-foot easement on Chocolate Bayou and an access easement of 20 feet along the guard rails on CR 72.
 - Commissioner Roller moved to accept a 75-foot easement with a 20-foot access easement along the guard rails on CR 72.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- I. **Discussion, Consideration & Possible Action** – Accept Lonzano RV Park easement on Ditch 100-02-00 2.691 acres.
 - Moved to next month agenda.

7. General Business

- A. Payment of Vouchers for October 2020.
 - Commissioner Roller moved to approve the vouchers for October 2020.
 - Commissioner Osburn seconded the motion, with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

8. Adjournment

- Commissioner Walden adjourned the meeting at 4:55 pm.

Approved:

Lee Walden/ President

Witnessed:

Kerry Osburn/ Vice President