

**Minutes of the Regular Monthly Meeting
Of the Board of Directors of
Brazoria County Drainage District # 5
October 5, 2020**

Members Present: Lee Walden, P.E., President
Kerry L. Osburn, Vice President
Mark Roller, Sectary/ Treasurer

Board Officials Present: Robert Vincent Jr., Superintendent
Melinda Bahr, Director of Admin. Services
Adam Eversole, Field Foreman
Jarred Aden, District Engineer

Others Present: Thomas Arnold- EHRA.

*****Minutes were taken from CD disk *****

1. Call to Order, Invocation and Pledge of Allegiance

Commissioner Walden called the meeting to order at 3:00 P.M. A quorum was present.
Commissioner Walden led the Pledge of Allegiance.

2. Recognition of Guest- Public Forum Comments

3. Approval of Minutes

A. Regular Monthly Meeting/ September 14, 2020

- Commissioner Roller move to approve the minutes for September 14, 2020 regular monthly meeting as presented to the board.
- Commissioner Osburn seconded the motion with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

4. Reports

A. Robert Vincent Jr., Superintendent

- Mr. Vincent stated the men are cleaning West Fork of Chocolate Bayou off CR 67, The Chipper, a chain saw, 3 air compressors and air grease gun was taken from the District yard. The Sheriff's office was contacted, and a police report will be obtained and given to TML.

B. Melinda Bahr, Director of Admin. Services

- Mrs. Bahr stated Bandit Inc. has been contacted to put the chipper on the list as stolen and if anyone tries to get parts for it, it will come up as stolen.
- Mrs. Bahr stated the District saved money on purchasing the district shirts straight from the maker.

C. Adam Eversole, Field Forman

- Mr. Eversole stated the men are working on Austin Bayou Mr. Garretts farmland.
- Mr. Eversole met with property owner on Corner Bayou and will fix the banks that are sluffing off.

D. Jarrod Aden, District Engineer

- Four letters of No Objection have been written for the city of Manvel.

E. Board Officials

1. Commissioner Osburn

- Mr. Osburn asked about the FEMA reimbursement. Mrs. Bahr stated we are still waiting on the State.

2. Commissioner Roller

- No report.

3. Commissioner Walden

Mr. Walden asked if the smaller excavator would handle the mulching head.

5. Drainage Plans under review

Jarrold Aden P.E., CFM

- A. Colemans Estate B200048/ Final/ Plat
 - Commissioner Roller moved to approve the final plat for the Colemans estate.
 - Commissioner Osburn seconded the motion with no discussion the motion passed with a vote of 3 ayes and 0 nays.
- B. Meridiana Detention Q Phase II B200032/ Final/ Plan
 - Commissioner Roller moved to approve the final plan for Meridiana Detention Q Phase II.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- C. Sierra Vista Sales Trailer B200047/ Final/ Plan
 - Commissioner Roller moved to approve the final plan for the Sierra Vista Sales Trailer.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- D. Meridiana 43 Amending Plat 1/Final/ Plat
 - Commissioner Roller moved to approve the final plat for the Meridiana Section 43 amending Phase I final plat.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.

6. Drainage Plans Final Construction Inspections

Llarance Turner, P.P.L.S

Jarrold Aden P.E., CFM

7. New Business

- A. **Discussion, Consideration & Possible Action** –Approve Investment policy for 2020.
 - Commissioner Roller moved to approve the investment policy for 2020.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- B. **Discussion, Consideration & Possible Action** – Approval of 2020 Third Quarter Investment Reports.
 - Commissioner Roller move to approve the 2020 third quarter investment report.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- C. **Discussion, Consideration & Possible Action** -To authorize the Superintendent to purchase equipment in accordance with the 2020/2021 budget.
 - Commissioner Roller moved to authorize the Superintendent to purchase equipment in accordance with the 2020/2021 budget.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.
- D. **Discussion, Consideration & Possible Action** – Adopt drainage easement for 2.389 acres and 6.723 acres from GR-M1, LTD.
 - Commissioner Roller moved to adopt drainage easement for 2.389 acres and 6.723 acres from GR-M1, LTD.
 - Commissioner Osburn seconded the motion with no further discussion the motion passed with 3 ayes and 0 nays.

8. General Business

- A. Payment of Vouchers for September 2020.

- Commissioner Roller moved to approve the vouchers for September 2020.
- Commissioner Osburn seconded the motion, with no further discussion the motion passed with a vote of 3 ayes and 0 nays.

9. Adjournment

- Commissioner Walden adjourned the meeting at 4:15 pm.

Approved:

Lee Walden/ President

Witnessed:

Mark Roller/ Secretary